

# HOPE VALLEY

## NETBALL CLUB

### PRESIDENT

The President is the principle leader of the Hope Valley Netball Club and has overall responsibility for the club's administration.

The President sets the overall annual committee agenda (consistent with the views of members), helps the committee prioritise its goals and then keeps the committee on track by working within that overall framework. At the operational level, the major function of the President is to facilitate effective committee meetings.

#### ***Responsible to:***

The President is elected by the members and is responsible for representing the views of the members.

#### ***Responsibilities and Duties:***

The President will:

- Manage committee and/or executive meetings
- Manage the annual general meeting
- Represent the club/group at local, regional, state and national levels
- Act as a facilitator for club/group activities
- Ensure the planning and budgeting for the future is carried out in accordance with the wishes of the members.

#### ***Knowledge and Skills Required***

Ideally the President/Chairperson is someone who:

- Can communicate effectively
- Is well informed of all organisation activities
- Is aware of the future directions and plans of members
- Has a good working knowledge of the constitution, rules and the duties of all office holders and subcommittees
- Is a supportive leader for all organisations members.

#### ***Election and Term***

The President is elected at the AGM for a 12 month term.

The committee understands that all volunteers have other commitments, whether that is work or family. These duties (including response to emails / calls) can be managed around those commitments. This role also requires the volunteer to join the Committee.