## **SPONSORSHIP OFFICER**

The role of the Sponsorship Officer is to seek and monitor sponsors on behalf of the club. This would include the following activities:

- Contact local businesses seeking support (financial or in kind)
- Liaise with interested sponsors to determine the level of sponsorship
- Monitor the Sponsorship email inbox
- Ensure that we are complying with sponsorship offers e.g. website has been updated, facebook posts have been made, etc.

The committee understands that all volunteers have other commitments, whether that is work or family. These duties (including response to emails / calls) can be managed around those commitments.

The time commitment to this role would be on an ad-hoc basis as the activities happen. Other members on the general committee will help with these duties as needed.

This role <u>does not</u> require you to join the General Committee.

Please feel free to call me on 0466 668 845 if you would like to discuss this role further.

Regards, Keith Waugh President